



**REGULAR MEETING OF COUNCIL**  
**Tuesday, January 24, 2017 @ 7:30 PM**  
**George Fraser Room, Ucluelet Community Centre,**  
**500 Matterson Drive, Ucluelet**

**AGENDA**

	Page
1. CALL TO ORDER	
2. ACKNOWLEDGEMENT OF FIRST NATIONS TERRITORY	
Council would like to acknowledge the Yuułu?iŋ?atŋ First Nations on whose traditional territories the District of Ucluelet operates.	
3. ADDITIONS TO AGENDA	
4. ADOPTION OF MINUTES	
4.1. January 10, 2016 Regular Minutes	5 - 13
<a href="#">2017-01-10 Regular Minutes</a>	
5. UNFINISHED BUSINESS	
6. MAYOR'S ANNOUNCEMENTS	
7. PUBLIC INPUT, DELEGATIONS & PETITIONS	
7.2 Public Input	
7.3 Delegations	
• Katie Burden, Resident	15 - 17
Re: Sewer Back-up/Flood	
<a href="#">D-1 Burden Delegation</a>	
• Eileen Floody, West Coast Winter Music Society	19
Re: Youth Concert in Ucluelet	
<a href="#">D-2 Winter Music Delegation</a>	
8. CORRESPONDENCE	
9. INFORMATION ITEMS	
9.1. BC Launches New Funding Program for Museums and Heritage Sites	21 - 22
Heritage BC	
<a href="#">C-1 New Funding Program</a>	
9.2. "Let's Talk Parks, Canada!" Consultation Underway	23
Parks Canada	
<a href="#">I-1 Parks Canada</a>	
10. COUNCIL COMMITTEE REPORTS	

## 10.1. 2017 Council Committee Schedule

25

[Council Committees 2017](#)

## 10.2 Councillor Sally Mole

*Deputy Mayor April – June*

- Ucluelet & Area Child Care Society
- Westcoast Community Resources Society
- Coastal Family Resource Coalition
- Food Bank on the Edge
- Recreation Commission
- Alberni Clayoquot Regional District - Alternate

=> *Other Reports*

## 10.3 Councillor Marilyn McEwen

*Deputy Mayor July – September*

- West Coast Multiplex Society
- Ucluelet & Area Historical Society
- Wild Pacific Trail Society
- Vancouver Island Regional Library Board – Trustee

=> *Other Reports*

## 10.4 Councillor Mayco Noel

*Deputy Mayor October – December*

- Ucluelet Volunteer Fire Brigade
- Central West Coast Forest Society
- Ucluelet Chamber of Commerce
- Clayoquot Biosphere Trust Society - Alternate
- Tourism Ucluelet
- Signage Committee
- Community Forest Board

=> *Other Reports*

## 10.5 Councillor Randy Oliwa

*Deputy Mayor January – March*

- Vancouver Island Regional Library Board - Alternate
- Harbour Advisory Committee
- Aquarium Board
- Seaview Seniors Housing Society

- Education Liaison

=> *Other Reports*

10.6 Mayor Dianne St. Jacques

- Alberni-Clayoquot Regional District
- Coastal Community Network
- Groundfish Development Authority
- DFO Fisheries Committees for Groundfish & Hake
- Pacific Rim Harbour Authority
- Pacific Rim Arts Society
- Whale Fest Committee

=> *Other Reports*

11. REPORTS

- 11.1. Expenditure Voucher G-02/17  
*Jeanette O'Connor, CFO*  
[R-1 Expenditure Voucher](#)

27 - 29

12. LEGISLATION

13. LATE ITEMS

14. NEW BUSINESS

15. QUESTION PERIOD

16. CLOSED SESSION

*Procedural Motion to Move In-Camera:*

THAT the meeting be closed to the public in order to address agenda items under Section 90(1) of the *Community Charter*.

17. ADJOURNMENT





## 7.2 Delegations

### Tim Webb, CoastSmart Project

#### Re: Update on Progress and Signage Plans

- Council received a presentation from Randy Mercer on the CoastSmart Project, including background information on the creation of the project, partnerships involved, statistics on water-related incidents, goals of the program, plans to educate on water safety (including signage and short videos) using a marketing/communication strategy, overview of specific deliverables on the west coast, and status of progress on the deliverables.
- Council asked questions and made comments re: March 31 deadline for spending all program money; municipality contribution via staff resources; support for industry buy-in to use those locations for education dissemination; collaboration with District staff and budget to identify locations and costs for signage installation; installing signage at the Junction property for its central location; partnerships with Tourism Tofino and Tourism Ucluelet on marketing; timeline for videos being available for the public; and suggestion to share videos with accommodation providers as a way to increase video distribution

## 8. CORRESPONDENCE

### 8.1 Proclamation Request re: "A Day For Our Common Future" on December 11, 2017

#### Vancouver Island & Coast Conservation Society

2017-003            **It was moved by Councillor McEwen and seconded by Councillor Oliwa**  
*THAT Council proclaim December 11, 2017 as "A Day for our Common Future".*

Vote 3-2 (St. Jacques, Mole, Noel opposed); DEFEATED.

### 8.2 Feedback Invitation re: Rural Education Strategy Ministry of Community, Sport and Cultural Development

2017-004            **It was moved by Councillor Noel and seconded by Councillor Oliwa**  
*THAT Council receive correspondence item "Feedback Invitation re: Rural Education Strategy" for information.*

CARRIED.

2017-005            **It was moved by Councillor Oliwa and seconded by Councillor McEwen**  
*THAT Council prepare a submission on the challenges and barriers in rural education to be remitted to the Ministry of Education by January 31, 2017.*

CARRIED.

## 9. INFORMATION ITEMS

### 9.1 Open Letter Appealing Canada to Add Value to Natural Resources District of Kitimat

2017-006            **It was moved by Councillor McEwen and seconded by Councillor Mole**  
*THAT Council receive information item "Open Letter Appealing Canada to Add Value to Natural Resources".*

CARRIED.

## 10. COUNCIL COMMITTEE REPORTS

10.1 Councillor Sally Mole  
*Deputy Mayor April – June*

### **Westcoast Community Resources Society**

- Next meeting is January 12th

### **Coastal Family Resource Coalition**

- Meeting would have been January 11, but Coalition is still without a coordinator; a hiring committee is being struck to locate a new one

### **Food Bank on the Edge**

- Food Bank had a successful hamper drive, gave out 110 hampers; were set to open this week, however all the volunteers were unwell, which had never happened before; suggested it might be a good idea to get backup volunteers for the group

### **Alberni Clayoquot Health Network Table of Partners**

- Councilor Mole was not accepted to this board; the West Coast representatives for the Table are Josie Osborne and Laurie Bird

### **Recreation Commission**

- First meeting set for January 11th at 7pm; the meeting will be preceded by a public skateboard meeting at the community centre at 5pm

10.2 Councillor Marilyn McEwen  
*Deputy Mayor July – September*

### **West Coast Multiplex Society**

- Society will meet with West Coast Committee at the end of January to discuss the draft business plan that was presented in December; next regular board meeting will be on February 6th

### **Wild Pacific Trail Society**

- Next meeting is January 11th; annual strategic planning session set for January 15th at Black Rock Resort from 9am to 4pm

### **=> Other Reports**

- Council members attended a workshop put on by the British Columbia Economic Development Association (BCEDA) on January 9th on business retention and expansion; invitees included Tofino and local First Nations; District is on a good track with its OCP review, business license open house, and business walks (which are all great ways to engage businesses); grant is available to hire a 6-month person to work with Ucluelet Chamber of Commerce to do a business inventory and interview business owners to determine challenges they're facing that Council may be able to help with; also discussed the renovation tax break for facade improvements, Councillor McEwen would like to revisit this at some point for Ucluelet

### 10.3 Councillor Mayco Noel *Deputy Mayor October – December*

#### **Ucluelet Chamber of Commerce**

- AGM set for January 28th

#### **Tourism Ucluelet**

- Upcoming meeting next week; AGM is set for January 26th at 6pm at Black Rock Resort; AGM will include a presentation from Tourism Vancouver Island and Brent Hohlweg; TU will show more of the new website; Denise is currently working on their roaming tent, which will house their visitor information; currently working on a staff uniform

### **Community Forest Board**

- Upcoming meeting next week; no activity started yet

#### 10.4 Councillor Randy Oliwa *Deputy Mayor January – March*

##### **Aquarium Board**

- AGM set for January 11th at 5pm

##### **=> Other Reports**

- Noted for the public an article submitted by the District's Emergency Manager to Input Magazine on Exercise Coastal Response, Staunch Maple and Ucluelet's participation; article highlights the new emergency pamphlets that the District is producing, which will be available this season along with hats showcasing new emergency logo; Councillor Oliwa gave congratulations to staff for keeping Ucluelet prepared and well documented in the community

#### 10.5 Mayor Dianne St. Jacques

##### **Alberni-Clayoquot Regional District**

- ACRD held their Strategic Planning meeting in December; many communities were represented, which made it a challenge to balance all priorities; discussion included regional parks and, given the new Traverse Trail coming, group is looking to broaden the regional parks committee, on which Ucluelet will be participating; discussion included emergency coordination coast-wide, where the District CAO attended the latest meeting that was held with all communities
- West Coast Committee meeting to be held January 12th at 1:30pm in Tofino to discuss the multiplex

##### **Whale Fest Committee**

- Met January 6th; plans are coming along ahead of schedule; the Tug-Of-Whale event is set for March 11th at Wickaninnish Beach

=> **Other Reports**

- Mayor St. Jacques to meet with MLA Don McCrae and MLA Moira Stilwell in Parksville on January 19th; noted that, on behalf of the BC Liberals, MLA McCrae is building a platform for issues important to Vancouver Island; both MLAs stated their interest in gathering more information on Ucluelet's fishing/seafood industry; Mayor St. Jacques intends to also raise discussion of the Lady Rose Marine ferry idea

2017-007 **It was moved by Councillor Noel and seconded by Councillor Mole.**  
*THAT Council accept all committee reports as presented.*

CARRIED.

**11. REPORTS**

**11.1 Expenditure Voucher G-01/17**  
**Jeanette O'Connor, CFO**

2017-008 **It was moved by Councillor McEwen and seconded by Councillor Noel**  
*THAT Council receive Expenditure Voucher G-01/17 for information.*

CARRIED.

**11.2 Municipal Security Issuing Resolution for New Fire Truck**  
**Morgan Dodsall, Deputy Clerk**

2017-009 **It was moved by Councillor McEwen and seconded by Councillor Mole**  
*THAT Council approve recommendation 1 of "Municipal Security Issuing Resolution For New Fire Truck", which states:*

1. *THAT Council approve borrowing from the Municipal Finance Authority of British Columbia, as part of the Spring Borrowing Session, \$475,000 as authorized through District of Ucluelet Fire Truck Loan Authorization Bylaw No., 1195, 2016 and that the Alberni Clayoquot Regional District be requested to consent to our borrowing over a 15-year term and include the borrowing in their Security Issuing Bylaw.*

CARRIED.

**11.3 Fire Protection and Domestic Water Outlets for Small Craft Harbour**  
**Jeanette O'Connor, CFO**

2017-010 **It was moved by Councillor Oliwa and seconded by Councillor McEwen**  
*THAT Council approve recommendation 1 of report item "Fire Protection and Domestic Water Outlets For Small Craft Harbour", which states:*

1. *THAT Council direct District staff to secure and oversee a contractor for the installation of fire protection for the Small Craft Harbour breakwaters.*

CARRIED.

**12. LEGISLATION****12.1 REPORT****Zoning Amendment Bylaw No. 1212 - Adoption****John Towgood, Planner 1**

- 2017-011      **It was moved by Councillor McEwen and seconded by Councillor Oliwa**  
*THAT Council approve recommendation 1 of legislative report item "Proposal To Amend Zoning Bylaw No. 1160, 2013 By Removing Lot: 6 Plan: VIP76238 District: 09 From R-2 Zone - Medium Density Residential and Place It In GH Zone-Guest House" which states:*
1. *THAT Zoning Amendment Bylaw No. 1212, 2016 be given Fourth and Final Reading.*
- CARRIED.

**12.2 BYLAW****Zoning Amendment Bylaw No. 1212, 2016**

- 2017-012      **It was moved by Councillor McEwen and seconded by Councillor Noel**  
*THAT Council give Fourth Reading and final Adoption to Zoning Amendment Bylaw No. 1212, 2016.*
- CARRIED.

**13. LATE ITEMS****14. NEW BUSINESS****14.1 Councillor Oliwa**

- 2017-013      **It was moved by Councillor Oliwa and seconded by Councillor Noel**  
*THAT District Staff be directed to address dark street lights as soon as possible.*
- CARRIED.
- 2017-014      **It was moved by Councillor Oliwa and seconded by Councillor McEwen**  
*THAT District staff be directed to prepare a report on the Rural Dividend Fund grant criteria and the District of Ucluelet's grant submission for review by Council during their strategic planning session.*
- CARRIED.
- 2017-015      **It was moved by Councillor Oliwa and seconded by Councillor McEwen**  
*THAT Council review the status of the Tax Revitalization Bylaw.*
- CARRIED.
- 2017-016      **It was moved by Councillor Oliwa and seconded by Councillor McEwen**  
*THAT District staff be directed to arrange a meeting with Tourism Ucluelet and the Ucluelet Chamber of Commerce to devise recommendations for the future integration and harmonization of the District's and Tourism Ucluelet's websites.*
- CARRIED.

2017-017           **It was moved by Councillor Noel and seconded by Councillor Oliwa**  
*THAT District staff be directed to distribute the proposed rate increases for business license fees prior to the Open House on January 17, 2017.*  
 CARRIED.

2017-018           **It was moved by Councillor Oliwa and seconded by Councillor McEwen**  
*THAT District staff be directed to forward a report to Council clarifying the existence and/or stipulations of any green belt or tree-cutting covenants that exist for Hyphocus Island, as outlined in the Official Community Plan.*  
 CARRIED.

#### 14.2 Councillor Noel

- Council agreed to postpone the February 14th Public Budget Meeting until after Council has had their working meeting on January 16th

2017-019           **It was moved by Councillor Noel and seconded by Councillor Oliwa**  
*THAT Council approve amending the February 14, 2017 Regular Council meeting starting time to 10:00 am.*  
 CARRIED.

#### 15. QUESTION PERIOD

##### 15.1 Council received questions and/or comments from the public re:

- A breakdown of picnic equipment purchased by the District in the last cheque run

#### 16. CLOSED SESSION

##### 16.1 Procedural Motion to Move In-Camera

2017-020           **It was moved by Councillor Mole and seconded by Councillor Oliwa**  
*THAT the meeting be closed to the public in order to address agenda items under Section 90(1), subsection (d), of the Community Charter.*  
 CARRIED.

16.2 Mayor St. Jacques suspended the Regular Meeting at 9:17 pm and moved in-camera at 9:22 pm.

#### 17. ADJOURNMENT

17.1 Mayor St. Jacques adjourned the in-camera meeting at 10:09 pm and resumed the meeting.

17.2 Mayor St. Jacques adjourned the regular meeting at 10:10 pm.

**CERTIFIED CORRECT:** Minutes of the Regular Council Meeting held on Tuesday, January 10, 2017 at 7:30 pm in the George Fraser Room, Ucluelet Community Centre, 500 Matterson Road, Ucluelet, BC.

---

Dianne St. Jacques  
Mayor

---

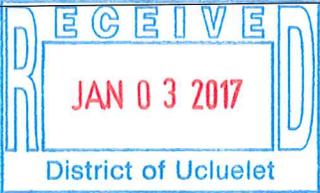
Jeanette O'Connor  
CFO





DISTRICT OF UCLUELET

Request to Appear as a Delegation



All delegations requesting permission to appear before Council are required to submit a written request or complete this form and submit all information or documentation by 11:00 a.m. the Wednesday preceding the subsequent Council meeting. Applicants should include the topic of discussion and outline the action they wish Council to undertake.

All correspondence submitted to the District of Ucluelet in response to this notice will form part of the public record and will be published in a meeting agenda. Delegations shall limit their presentation to ten minutes, except by prior arrangement or resolution of Council.

Please arrive by 7:20 p.m. and be prepared for the Council meeting. The Mayor (or Acting Mayor) is the chairperson and all comments are to be directed to the chairperson. It is important to address the chairperson as Your Worship or Mayor St. Jacques.

The District Office will advise you of which Council meeting you will be scheduled for if you cannot be accommodated on your requested date. For more information contact the District Office at 250-726-7744 or email [info@ucluelet.ca](mailto:info@ucluelet.ca).

Requested Council Meeting Date: JANUARY ~~10TH~~ 24th, 2017<sup>KSB</sup>

Organization Name: 1381/1389 - STIEF-PASION / BURDEN

Name of person(s) to make presentation: KATIE BURDEN

Topic: SEWER BACK-UP / FLOOD

- Purpose of Presentation:
- Information only
  - Requesting a letter of support
  - Other (provide details below)

Please describe:

Contact person (if different from above): KATIE BURDEN

Telephone Number and Email: 250 - 726 - 6525

- Will you be providing supporting documentation?  Yes  No
- If yes, what are you providing?  Handout(s)
- PowerPoint Presentation

Note: Any presentations requiring a computer and projector/screen must be provided prior to your appearance date. The District cannot accommodate personal laptops.

To: Warren Cannon, Superintendent of Public Works.

cc: Mayor St. Jacques and Council

Andrew Yeates, CAO

Mr Cannon

Thank you for your e-mail although we remain concerned.

We and the neighbour at #1381 Peninsula Road have installed a back flow preventer (BFP) as you suggested. However the issue of repeated blockages will not be resolved until the issues with your old sewer main are fixed. The sewer main was again blocked during the installation of the BFP which required us to have a vacuum truck on site during the work to control the back up of flow from the main.

We know that it is only a matter of time before this old sewer main blocks again.

I am sure that you are familiar with the operation of a BFP and are aware that when this happens it will only stop sewage from the main from backing up and flooding our basement. But the main will be full which will prevent our sewage flows in the service lines from discharging. And unless the main is cleared this will backup in the service line and again flood the basement or, at the very least, it will prevent the use of any plumbing fixtures (sinks, showers, toilets) in the dwelling. Therefore I still believe that until problems with the old sewer main are fixed you should consider installing an alarm system to allow early detection when blockage occurs.

How many residents are connected to the old sewer main? I assume you sent your earlier letter advising to install a BFP to all residents connected to this line and therefore must know the answer to this question. Have all residents on the line installed back flow preventers?? We both know that, if not, these homes may be flooded the next time that there is a blockage. It is my opinion that the District, knowing this, has a responsibility to ensure this is prevented and avoid costly damage.

Thank you for forwarding my correspondence on this matter to council at the first meeting in January. Although I will not be able to attend my daughter Kate will be there and would like an opportunity to speak. several of the neighbours have also shown an interest in attending. Can you extend an invite to all residents that are connected to this old sewer line. Others that live on Pine and are experiencing issues with their sewer connections are also interested in attending. I believe we all hope that the District will explain its plans for resolving this problem. Please provide details of when this meeting will be held.

Regards

Peter and Sue Burden





## DISTRICT OF UCLUELET

### Request to Appear as a Delegation

All delegations requesting permission to appear before Council are required to submit a written request or complete this form and submit all information or documentation by 11:00 a.m. the Wednesday preceding the subsequent Council meeting. Applicants should include the topic of discussion and outline the action they wish Council to undertake.

All correspondence submitted to the District of Ucluelet in response to this notice will form part of the public record and will be published in a meeting agenda. Delegations shall limit their presentation to ten minutes, except by prior arrangement or resolution of Council.

Please arrive by 7:20 p.m. and be prepared for the Council meeting. The Mayor (or Acting Mayor) is the chairperson and all comments are to be directed to the chairperson. It is important to address the chairperson as Your Worship or Mayor St. Jacques.

The District Office will advise you of which Council meeting you will be scheduled for if you cannot be accommodated on your requested date. For more information contact the District Office at 250-726-7744 or email [info@ucluelet.ca](mailto:info@ucluelet.ca).

Requested Council Meeting Date: \_\_\_\_\_

Organization Name: \_\_\_\_\_

Name of person(s) to make presentation: \_\_\_\_\_

Topic: \_\_\_\_\_

Purpose of Presentation:  Information only  
 Requesting a letter of support  
 Other (provide details below)

Please describe:

Contact person (if different from above): \_\_\_\_\_

Telephone Number and Email: \_\_\_\_\_

Will you be providing supporting documentation?  Yes  No

If yes, what are you providing?

Handout(s)  
 PowerPoint Presentation

Note: Any presentations requiring a computer and projector/screen must be provided prior to your appearance date. The District cannot accommodate personal laptops.



**Subject:** FUNDING ANNOUNCEMENT: Province of B.C. Launches New Funding Program

**Subject:** FUNDING ANNOUNCEMENT: Province of B.C. Launches New Funding Program

**From:** Paul Gravett, Heritage BC



To mark the 150th anniversary of Canada's Confederation, the Province is launching a funding program to celebrate B.C. communities and their contribution to Canada. The Government of British Columbia will invest \$8 million in museums and heritage sites throughout the province.

In announcing *British Columbia | Canada 150: Celebrating B.C. Communities and their Contributions to Canada*, Peter Fassbender, Minister of Community, Sport and Cultural Development said, "Arts, culture and heritage are at the core of British Columbia's cultural identity. We have a wealth of stories to contribute to Canada 150 and an opportunity to celebrate the diversity of our province. Investing in long-term cultural legacies will support our communities in sharing B.C.'s stories for generations to come."

"This is an extraordinary opportunity for public and not-for-profit museums, art galleries, archives, cultural centres, historic places and heritage sites," says Heritage BC Chair Gord Macdonald. "This investment will stimulate work and creativity throughout the province, so that our heritage and culture will be honoured today and enjoyed by future generations."

Heritage BC is proud to support the BC Museums Association (BCMA) in administering the *British Columbia | Canada 150* program. "We are thrilled to be working with our colleagues at BCMA. This relationship will present new possibilities of bringing together the heritage and museum sectors, and we hope and expect this is the beginning of a lasting collaborative partnership," adds Macdonald.

Grants will assist with:

1. **Developing infrastructure:** Projects that improve or develop new museums spaces and/or facilities.
2. **Conserving historic places and heritage sites:** Projects that preserve, rehabilitate and restore formally registered, designated or recognized historic places.
3. **Building lasting legacies:** Projects that physically represent B.C.'s unique and diverse histories, culture and heritage (i.e., permanent exhibitions, monuments, public art, statues, interpretation, plaques and signage). Projects must include a permanent, publicly accessible physical component.
4. **Sharing our history:** Projects that promote the sharing of collections and expertise between the Royal BC Museum, B.C.'s provincial museum and archives and the wider museum community to reveal the

diverse historical narratives of British Columbia (e.g. collaborative exhibition design and development, curatorial exchanges and knowledge sharing and publications).

The program application deadline is **February 10, 2017**. [Application forms and guidelines can be found here](#). If you have any questions or need assistance with your application, Please contact the BCMA's program officer at [grants@museumsassn.bc.ca](mailto:grants@museumsassn.bc.ca) or 250-356-5700.

---

**Subject:** Let's Talk Parks, Canada!

**Subject:** Let's Talk Parks, Canada!

**From:** [crystal.bolduc@pc.gc.ca](mailto:crystal.bolduc@pc.gc.ca)

**Subject:** Let's Talk Parks, Canada!

[Let's Talk Parks, Canada!](#) is a nation-wide consultation process, inviting Canadians to provide meaningful input on the challenges and opportunities facing Parks Canada's management of national parks, national historic sites, and national marine conservation areas. This consultation, which will take place between January 9 and 27, 2017, fulfils the requirement found within the *Parks Canada Agency Act* to hold a round table every two years, seeking input from Canadians on the important matters for which Parks Canada is responsible. As the world's first national park service, Parks Canada has long been committed to preserving this country's impressive heritage, connecting Canadians with the natural wonders and historic places that helped forge – and continue to shape – this nation.

Parks Canada's mandate has not changed in more than 100 years: **“On behalf of the people of Canada, we protect and present nationally significant examples of Canada's natural and cultural heritage, and foster public understanding, appreciation and enjoyment in ways that ensure their ecological and commemorative integrity for present and future generations.”**

As the host to unforgettable experiences, Parks Canada invites people to discover Canada's natural, cultural, and historic treasures, and to take pride in the celebration of their beauty. As storytellers, Parks Canada plays an essential role in strengthening national identity by sharing its knowledge with Canadians, including the great stories of the country's land and its past. As caretakers, Parks Canada is instrumental in preserving and enhancing the value of this country's heritage for the appreciation and enjoyment of current and future generations.

The Honourable Catherine McKenna, Minister of Environment and Climate Change and Minister responsible for Parks Canada, invites you to be part this important consultation process; there are several ways to participate:

- Online forum, opens January 9, 2017.
- In-person at a public event, held in Vancouver on January 18, 2017 at The Nest, University of British Columbia.
- Interested in hosting your own meeting? Download the do-it-yourself kit from our website.
- Write in your feedback, via mail or email.

### Crystal Bolduc

Promotions Officer, Pacific Rim National Park Reserve

Parks Canada

P.O. Box 280, Ucluelet, BC V0R 3A0

[Crystal.Bolduc@pc.gc.ca](mailto:Crystal.Bolduc@pc.gc.ca) | Tel: 250-726-7165 ext. 517 | Cell: 250-726-3921

Agente de promotion, Réserve de parc national du Canada Pacific Rim

Parcs Canada

C.P. 280, Ucluelet C-B V0R 3A0

[Crystal.Bolduc@pc.gc.ca](mailto:Crystal.Bolduc@pc.gc.ca) | Tél. : 250-726-7165 ext. 517 | Cel : 250-726-3921

FACEBOOK <https://www.facebook.com/PacificRimNPR> | <https://www.facebook.com/RPNPacificRim>

TWITTER <https://twitter.com/PacificRimNPR> | <https://twitter.com/RPNPacificRim>



## Council Committee Appointments 2017

### Councillor Marilyn McEwen

- West Coast Multiplex Society Liaison (attend quarterly or as required)
- Ucluelet & Area Historical Society Liaison (attend quarterly or as required)
- Wild Pacific Trail Liaison (attend quarterly or as required)
- Vancouver Island Library Board Representative
- Alberni Clayoquot Regional District Alternate
- Deputy Mayor July, August and September 2017

### Councillor Sally Mole

- Ucluelet & Area Child Care Society Liaison (attend as required)
- Westcoast Community Resources Society Liaison (attend quarterly or as required)
- Coastal Family Resource Coalition Liaison (attend monthly)
- Food Bank on the Edge Liaison (attend quarterly or as required)
- Recreation Committee Liaison
- Ucluelet Health Centre Working Group
- Deputy Mayor April, May and June 2017

### Councillor Mayco Noel

- Ucluelet Volunteer Fire Brigade Liaison (attend as required)
- Central West Coast Forest Society Liaison (attend quarterly or as required)
- Ucluelet Chamber of Commerce Liaison (attend quarterly or as required)
- Tourism Ucluelet (attend quarterly or as required)
- Signage Committee (attend as required)
- Clayoquot Biosphere Trust Society (Alternate)
- Barkley Community Forest Liaison
- Deputy Mayor October, November and December 2017

### Councillor Randy Oliwa

- Vancouver Island Regional Library Board (Alternate)
- Harbour Advisory Committee
- Aquarium Board Representative (attend monthly)
- Seaview Seniors Housing Society Liaison (attend quarterly or as required)
- Education Liaison (inform Council prior to attending meetings)
- Deputy Mayor January, February and March 2016

### Mayor Dianne St Jacques

- Alberni Clayoquot Regional District Board
- West Coast Committee
- Airport Committee
- Coastal Community Network
- Groundfish Development Authority
- DFO Fisheries Committees for Groundfish and Hake
- Regional Fisheries Committees
- Pacific Rim Arts Society
- Whale Festival Committees
- Ucluelet Health Centre Working Group



**District of Ucluelet  
Expenditure Voucher**

**G-02/17**

**Date: January 16, 2017**

**Page: 1 of 3**

<b>CHEQUE LISTING:</b>	<b>AMOUNT</b>
Cheques: # 25154 - # 25193	\$ 96,345.11
Voided Cheques:	\$

<b>PAYROLL:</b>		<b>AMOUNT</b>
PR 01/17	\$	59,306.89
	<b>\$</b>	<b>155,652.00</b>

**RECEIVED FOR INFORMATION AT MEETING HELD: January 24, 2017**

*Jeanette O'Connor, CFO*

Cheque #	Bank	Pay Date	Vendor #	Vendor Name	Invoice #	Description	Invoice Amount	Hold Amount	Paid Amount	Void
025154	002	09/01/2017	ACE07	ALBERNI COMMUNICAT	22689 22688	PW RADIO INSPECTIO PW RADIO INSPECTIO	200.48 428.96		629.44	
025155	002	09/01/2017	ACE92	ACE COURIER SERVIC	14187207 14188561	MURDY/MCCALLISTER DEC/16	18.88 95.45		114.33	
025156	002	09/01/2017	AL001	ACKLANDS - GRAINGE	9306205577 9303484969 9303484977	VISOR/GLOVES CR RAKE RAKE	399.31 46.86 37.21		389.66	
025157	002	09/01/2017	AS877	ANDREW SHERET LIMI	03-087948	DECHLORINATION PUC	656.46		656.46	
025158	002	09/01/2017	CE004	CORPORATE EXPRESS	43142123 43160262 43087570 43229859	MISC OFFICE SUPPLI FOLDERS/PENS TONER-3510DN PENS B/O	285.02 86.87 194.87 10.97		577.73	
025159	002	09/01/2017	CK608	KASSLYN CONTRACTIN	D554 D555	D554 D555	1,922.77 1,730.18		3,652.95	
025160	002	09/01/2017	CP340	THOMSON REUTERS CA	3275688	OH&S	312.10		312.10	
025161	002	09/01/2017	CS334	CONTROL SOLUTIONS	C001898	Q3/16 SERVICE AGRE	3,444.00		3,444.00	
025162	002	09/01/2017	CT002	CLEARTECH INDUSTRI	687455 156127ILV	HYPOCHLORITE CONTAINER RETURN	743.40 252.00-		491.40	
025163	002	09/01/2017	CWR36	COKELY WIRE ROPE L	5914	FIRE EXTINGUISHER	39.48		39.48	
025164	002	09/01/2017	D9375	DOUGLAS DAVID	121892	DOUGLAS GFOA VANCO	364.01		364.01	
025165	002	09/01/2017	DC001	DOLAN'S CONCRETE L	UP77739 UK41660 UK41530	SAND ROADS KIOSK ALDER PARK	309.89 433.17 339.32		1,082.38	
025166	002	09/01/2017	DFC01	DUMAS FREIGHT COMP	53074 52570 53485	TRANSIGN CLEARTECH CLEARTECH	458.45 427.43 183.75		1,069.63	
025167	002	09/01/2017	FS004	FOUR STAR WATERWOR	49053	WATER-DITCH PUMP	1,351.73		1,351.73	
025168	002	09/01/2017	GE395	GALLOWAY ELECTRIC	796	FIRE HALL LIGHT	129.73		129.73	
025169	002	09/01/2017	GF001	GRAPHICS FACTORY	24056	SEWAGE TRT BYPASS	166.88		166.88	
025170	002	09/01/2017	GPC25	GREATPACIFIC CONSU	449	BYPASS TESTING/PER	8,743.75		8,743.75	
025171	002	09/01/2017	HE701	HEROLD ENGINEERING	0043425	KIOSK	487.70		487.70	
025172	002	09/01/2017	IWT05	ISLAND WORK TRANSI	CBT GRANT	WC JOB EXPO CBT GR	2,000.00		2,000.00	
025173	002	09/01/2017	JI072	JUSTICE INSTITUTE	20047453 20046730	FIRE FIGHTER II PR FIRE FIGHTER II EX	20.00 120.00		140.00	
025174	002	09/01/2017	KA001	KOERS & ASSOCIATES	1627-007 1643-006	1627 DEC 16 UPDATE 1643 LAGOON REVIEW	3,937.50 2,462.62		6,400.12	
025175	002	09/01/2017	MA952	MAXXAM ANALYTICS	VA1031563 VA1031513 VA1031587 VA1031611 VA1031680 VA1031305	B6B2082 B6A9890 B6B2075 B6B2397 B6B2073 B6A7748	168.00 78.75 771.75 157.50 78.75 78.75		1,333.50	
025176	002	09/01/2017	MI224	MUNICIPAL INSURANC	L2017-258	2017 PREMIUM	15,424.00		15,424.00	
025177	002	09/01/2017	NLS01	NEW LINE SKATEPARK	CAD1129	Q4/16 SKATEPARK	1,036.88		1,036.88	
025178	002	09/01/2017	PI110	PUROLATOR INC	433287399 433219683	MAXXAM MAXAAM	84.63 70.92		155.55	
025179	002	09/01/2017	PRC04	PACIFIC RIM CARPET	1825	UCC CARPET CLEANIN	2,908.50		2,908.50	

Cheque #	Bank	Pay Date	Vendor #	Vendor Name	Invoice #	Description	Invoice Amount	Hold Amount	Paid Amount	Void
025180	002	09/01/2017	SD199	SCHRAMM DESIGN	2830	THIEPVAL CANNON SI	2,996.00		2,996.00	
025181	002	09/01/2017	SJ004	S & J SERVICES	280744 280745 280743 280742 280746	DEC/16 DEC/16 DEC/16 DEC/16 DEC/16	315.00 315.00 138.60 1,386.00 651.00		2,805.60	
025182	002	09/01/2017	TT321	TOFINO TECH	3985	SCH WIFI SERVICE	89.60		89.60	
025183	002	09/01/2017	UI923	UKEE INFO TECH	10396 10400	DEC/16 IT SUPPORT SCADA PROJECT	519.75 751.59		1,271.34	
025184	002	09/01/2017	UP459	UCLUELET PETRO-CAN	7123858 7123680 7123807 7123739	#4 ADJUST CARB/TIM LAGOON KEYS #1 WINDOW REG/TIRE #1 FUEL PUMP/FILTE	54.33 22.40 318.82 923.81		1,319.36	
025185	002	09/01/2017	UR849	UCLUELET RENT-IT C	25167	SEWER BLOCKAGE	560.00		560.00	
025186	002	09/01/2017	UTC05	UTC FIRE & SECURIT	Z000437413	UCC TROUBLESHOOT G	3,361.58		3,361.58	
025187	002	09/01/2017	WC345	WURTH CANADA LTD	22524768 22531457	BIT AND SCREWDRIVE RECHARG PENLIGHT	253.06 56.59		309.65	
025188	002	09/01/2017	WM275	WHITE MAGNOLIA RES	45	DEC/16 POOL RENTAL	819.00		819.00	
025189	002	09/01/2017	WP166	WINDSOR PLYWOOD -	00793A 00806A 00891A 01184A 01440A 00995A 00655A 00630A 00392A 01425A 02462A	CR ANGLE GRINDER RECIP BLADES MAIN ST DECKING TARP -PARKS GREENHOUSE REPAIRS FORM WORK ALDER PA WATER METER PARTS RECIP BLADES METER WIRE BRUSH CR SNOW REMOVAL EQ EBER RD PARK	79.74- 121.81 1,285.99 153.42 142.88 271.06 11.09 48.44 5.06 87.89- 2,193.82		4,065.94	
025190	002	09/01/2017	WP166	WINDSOR PLYWOOD -	02560A 02232A 00792A 01479A 00794A 02730A 02731A 01426A 01424A	POWER TACKER/CABLE SHOWER HEAD SCH SNGLE GRINDER GREENHOUSE REPAIRS ANGLE GRINDER STAPLES/GUN EXT CORD SNOW REMOVAL EQUIP SNOW REMOVAL EQUIP	49.78 48.93 79.74 86.93 79.74 15.52 12.32 87.89 87.89		548.74	
025191	002	09/01/2017	WPT01	WILD PACIFIC TRAIL	2017-WPT	WPT MAINTENANCE	22,500.00		22,500.00	
025192	002	09/01/2017	ZBC25	ZOE'S BAKERY AND C	10003	MARINE DEBRIS WORK	152.51		152.51	
025193	002	09/01/2017	IH042	INNER HARMONY SERV	4316	DEC/16	2,443.88		2,443.88	
Total:							96,345.11	0.00	96,345.11	

\*\*\* End of Report \*\*\*